

**The Family Room  
3009 Central St.  
Evanston, IL 60201  
847/328-PLAY**

## **BIRTHDAY PARTY AGREEMENT**

At The Family Room, we know that birthday parties are special celebrations for the whole family. We want to help make that day special for your under-5-year old and we are pleased to offer you the following:

We will provide our space for your gathering and all our usual toys. This includes:

- Access to age-appropriate, stimulating toys
- 2 8ft. folding tables
- 12 adult folding chairs
- 16 child size chairs
- 4 child sized tables
- 1 or 2 of The Family Room Staff on the premises for safety reasons
- Free parking

Parties are 1 ½ hours in length with access for set up 1/2 hour prior to start time. Renters are responsible for leaving the space in the same condition that it is found, which entails putting away toys, cleaning up all food, party supplies, and trash, and removing it from the facility.

All furniture must be placed in its original location.

Only Mylar balloons may be used for safety reasons.

Birthday candles are the only candles to be used.

We are peanut free, so please do not bring in foods containing peanuts or peanut butter.

No aggressive play may occur which includes, but is not limited to throwing of toys, climbing in inappropriate areas.

Fees:

Up to 50 people            \$200.00

Reservations will be taken for parties on Saturdays that start between 10am and 6pm, or on Sundays that start between 10pm and 6pm.

A \$100.00 non refundable deposit is due at the time of reservation, which will go toward the total owed, due at the time of your event. Any costs for damages to the property, will be charged to you after the event. A fee of \$25 will apply if the party extends more than 15 minutes past the approved ending time. For a two hour party, the total cost will be \$250.

We hope you enjoy your celebration at The Family Room!

**THE FAMILY ROOM**

# **BIRTHDAY AGREEMENT FORM**

Date: \_\_\_\_\_

Coordinator's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Date of party: \_\_\_\_\_

Time reserved: \_\_\_\_\_

I agree to follow the guidelines set forth in this agreement, and take responsibility for those participants, whom I invite.

Signature: \_\_\_\_\_ date: \_\_\_\_\_

## **Liability waiver for participant**

As a participant (or parent of a participant under 18 years of age) in The Family Room programs, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume full risk of any injuries, including death, damages, or loss, which I may sustain as a result of participating in any and all activities connected with or associated with the program(s). I do hereby fully release and discharge The Family Room, their agents, servants or employees from any and all claims from injuries, including death, damages, or loss, which may have or which may accrue to me on account of my participation in these program(s). I further agree to indemnify and hold harmless and defend The Family Room, their agents, servants, and employees from any and all claims resulting from injuries, including death, damages, and losses sustained by me and arising out of, connected with, or in any way associated with the activities of these program(s).

I have fully read and understand the foregoing.

Signature: \_\_\_\_\_ date: \_\_\_\_\_

\$100 deposit received \_\_\_\_\_

Date

\$100 balance received \_\_\_\_\_

Date